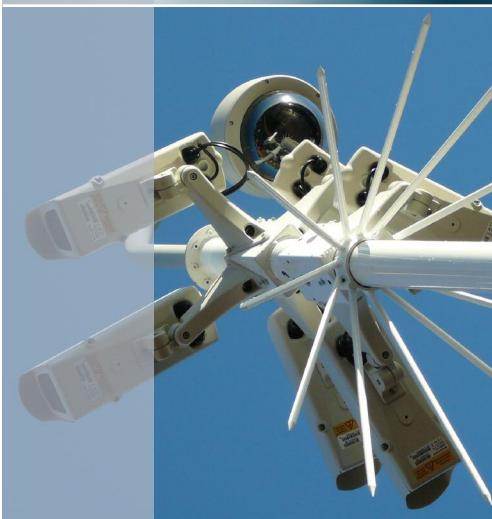




Expert security advice, strategic planning,  
risk assessment, design and project  
management services for private, corporate  
and public sector clients.



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## Instrom Security advice you can depend on

**Instrom Limited is an independent security consultancy set-up in 1998 to provide a range of impartial security consultancy services to commerce, industry and the public sector.**

Instrom has grown in experience over the years and offers consultancy services to assist clients to provide safe and secure environments for their people, property and profits. Instrom do not provide any security services or sell security products and can, therefore, be objective when assessing requirements and budgets on behalf of their clients, providing them with impartial unbiased advice that allows them to make the right decision for their business.

## Risk Assessment

**An effective security policy starts with understanding the level of risk your organisation faces.**

Safeguarding your organisation is only possible once you fully understand the types and levels of risk your business faces. Our corporate risk assessment will identify all your security issues for you.

All organisations face some degree of security risk. Failing to recognise and manage these risks could seriously jeopardise even the most successful business, leaving it vulnerable to costly interruption of operations – or even more serious hazards.

### **Our risk assessment can:**

- Evaluate any part of your business, or your entire organisation
- Analyse potential risks for new sites or expansions
- Identify any weaknesses in your current security systems and procedures
- Provide a detailed set of practical recommendations
- Advise on system, performance and coverage



## Security Design

Well-designed security systems minimise risks that could threaten your business. We will work with you to design the best and most cost-effective solution for your organisation. Using an array of strategies, we can help you protect your people, property and profits without disrupting your operations.

The earlier security design is implemented, the more effective it will be. As a result, we prefer to become involved at the design stage of a building or development. If you are designing from scratch or refurbishing an existing building, talk to us. We will help remove crime and risk potential to safeguard your operating environment.

### Some of our design services:

#### Access Control

One of the simplest ways to protect your business is to control movement into and out of your buildings. We can advise you about many access control systems that range from basic sign-in or turnstile facilities to sophisticated multi-level authorisation card or lock systems. These can track and restrict access for different categories of personnel at key points around your premises.

#### CCTV

We design CCTV systems to suit all requirements and budgets. Whether you need a simple one-camera solution or a complex multi-camera system using high-clarity technical monitoring and recording equipment, Instrom can design a solution.

#### Security Control Centres

The control centre must run smoothly and unobtrusively within your organisation. We design fully integrated control centres providing effective system control from one location. The control centre we design for you will facilitate your operations and help your security staff work more efficiently.

#### Physical Security

Effective security starts with a good design. We will provide advice on the layout of premises to design out possible security risks and assist in specifying effective security equipment and measures.



## Project Management

Your business is at risk until security systems are installed, fully operational and completely integrated into your operations. Doing this successfully takes considerable expertise, especially for complex systems.

Using our project management service will ensure that your security system is installed on time and within budget, with minimal disruption to your business. We will also ensure your staff are trained in its operation and maintenance.

Our project managers are skilled in all security disciplines. They also understand the needs of business: their experience includes completing contracts for a wide range of industries, from high-street retailers to government agencies.

## Our Services

Instrom provide comprehensive security services and can assist with any aspect of your company's security requirements:

- **Risk assessments** - to ensure that your new location or operation is able to accommodate the most appropriate security for your staff and property, Instrom can carry out a comprehensive risk assessment.
- **Security audits/reviews** - to make sure your security systems and arrangements have kept pace with the changes in your business Instrom can undertake an in-depth security audit.
- **Consultancy for construction projects** - Instrom will advise clients architects and designers on all security aspects of a new build or refurbishment, and design the security systems for the development.
- **Project management** - Instrom will work as part of your team to free up in-house resources and manage the many strands involved in procuring and installing security and equipment.
- **Supplier management** - By managing the tender process, providing advice and documentation and keeping you up to date on developments, Instrom will manage your relationship with your suppliers from start to finish.
- **Security policies and procedures** - Instrom can draft security policies and procedures to ensure that your staff have clear guidelines to follow.